

ITEM # _____

PREPARED BY: Sonja Worthy

COMMISSIONER _____

APPROVED BY: Lee Hopson
Contracts Administrator

RESOLUTION APPROVING THE PURCHASE OF GENERAL OFFICE FURNITURE FROM STAPLES ADVANTAGE-MEMPHIS ON BEHALF OF VARIOUS DEPARTMENTS WITHIN SHELBY COUNTY GOVERNMENT. THIS ITEM REQUIRES EXPENDITURE OF COUNTY OPERATING FUNDS IN THE ESTIMATED AMOUNT OF \$350,000.00. SPONSORED BY COMMISSIONER VAN TURNER.

WHEREAS, Shelby County Government has the continued need to purchase general office furniture for various departments within Shelby County Government; and

WHEREAS, The Purchasing Department requested and received sealed bids (SB-1000388) on May 4, 2016, with Staples Advantage-Memphis, submitting the most responsive bid that met specifications in the total estimated amount of \$350,000.00; and

WHEREAS, The bid award to Staples Advantage-Memphis shall be for the period beginning July 1, 2016, through June 30, 2017, with the option to renew for two (2) additional one (1) year periods.

WHEREAS, The annual renewal periods may be subject to price increases based upon the manufacturers' price increases for each renewal period and subject to the approval of the Purchasing Department.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF SHELBY COUNTY, TENNESSEE, That the purchase of general office furniture from Staples Advantage-Memphis on behalf of various departments within Shelby County Government, in the total estimated amount of \$350,000.00 is hereby approved.

BE IT FURTHER RESOLVED, That the bid award to Staples Advantage-Memphis

contains the option to renew for two (2) additional one (1) year periods. Said renewals are hereby approved, subject to the adoption of each fiscal year's Operating Budget by the Board of County Commissioners.

BE IT FURTHER RESOLVED, That the annual renewal periods may be subject to price increases based upon the manufacturers' price increases for each renewal period, and subject to approval of the Purchasing Department.

BE IT FURTHER RESOLVED, That the Purchasing Department is hereby authorized to issue purchase orders to Staples Advantage-Memphis in the estimated amount of \$350,000.00 from the subject departments' Fiscal Year 2016-2017 Operating Budgets, subject to the availability of funds at the time the purchase order is issued.

BE IT FURTHER RESOLVED, That the County Mayor and the Director of Administration and Finance are authorized to issue their warrant or warrants in the estimated amount of \$350,000.00 to Staples Advantage-Memphis for the purposes contained in this Resolution, and to take proper credit in their accounting therefore.

BE IT FURTHER RESOLVED, That this resolution shall become effective in accordance with the Shelby County Charter, Article II, §2.06(B).

Mark H. Luttrell, Jr.
Shelby County Mayor

Date: _____

ATTEST:

Clerk of County Commission

ADOPTED: _____